

**Tampa/Hillsborough County Continuum of Care Meeting Minutes – January 7, 2016**

**Meeting Location: ACTS – 4612 N. 56<sup>th</sup> Street, Tampa, FL 33610@ 9:00 AM.**

**Presiding: Antoinette Hayes-Triplett – CEO**

<b>CALL TO ORDER</b>	Meeting was called to order at 9:10 a.m.
<b>Welcome</b>	Antoinette Hayes-Triplett, THHI
<b>APPROVAL OF MINUTES</b>	December minutes were approved.
<b>Project Reports Requirements Update</b>	<p><b><u>Antonio Byrd (THHI)</u></b>            Antonio stated that after a discussion with the County, it was decided that project data reports will no longer be required to be reported at the CoC meetings.</p> <p>The CoC will work to establish project performance measurements and upon completion, all agencies’ performance data will be presented at the CoC meetings thru the HMIS.</p>
<b>Food Stamps Program Update</b>	<p><b><u>Anjali Pant (Dept. of Children and Families)</u></b>            Due to the poor economy, Florida has not applied work requirements to receive food stamps since 2009. But effective January 1, 2016 food assistance work requirements will start again for ABAWD (Able Bodied Adults Without Dependents) ages 18 – 49. Work Requirements are: (1) Work or volunteer 20 hours or more per week; (2) Participate in a CareerSource employment program 20 hours or more per week; (3) A combination of work and work programs 20 hours or more per week averaging 80 or more hours per month.</p> <p>There are nine (9) criteria that excuse an individual from work requirements. If a person is not excused, they will be referred to CareerSource for assistance in finding employment and training opportunities. If work requirements are not met, sanctions will be received and food assistance benefits will stop. A shorter 4-month eligibility period is now given to those who must meet work requirements. Refugee ABAWDs will also be referred to CareerSource, even during their first eight (8) months in the country.</p> <p>Community Partners are an essential link to educating customers about work requirements. In summary to achieve this goal, Community Partners must:</p> <ol style="list-style-type: none"> <li>1) Have a basic understanding of ABAWD policy.</li> <li>2) Be able to identify Able Bodied Adults Without Dependents.</li> <li>3) Understand who is excused from work requirements.</li> <li>4) Understand work requirements.</li> <li>5) Understand sanctions and time limits.</li> <li>6) Have the ability to inform customers on the upcoming policy changes.</li> </ol> <p>For more detailed information on changes to the Food Stamp Program, visit Florida DCF’s website at: <a href="http://www.MyFLFamilies.com">www.MyFLFamilies.com</a>.</p>

<p><b>Input on Trainings Needed for the CoC/Community</b></p>	<p><b><u>Antonio Byrd (THHI)</u></b>  THHI plans to establish a training calendar for 2016 to ensure that the areas of importance to the membership are addressed and presented, such as additional training in management, coordinated intake and training to enhance HMIS training. Antonio asked the members to send a “wish list” of additional training they felt was needed to: <a href="mailto:info@THHI.org">info@THHI.org</a>.</p>
<p><b>CoC Governance and Structure</b></p>	<p><b><u>Antonio Byrd (THHI)</u></b>  January 2016 marks the start of the new structure of the CoC. Committees have been established with the exception of the Executive Board and the Consumer Advisory Committee. Committees are asked to meet at least once before the February 4<sup>th</sup> CoC meeting. The Chair and Co-Chair (if applicable) will be presented at the February meeting. The Chair of each committee will also sit on the Executive Board of the CoC. The Executive Board makes recommendations to the Board of THHI in terms of strategies and policies and procedures.</p> <p>Once the format of Committee Chairs and goals have been established, the last committee, The Consumer Advisory Committee, can be established as it starts with outreach to recruit homeless and formerly homeless individuals to sit on the committee. Recommendations and needs of the clients are presented to the Advisory Committee and flow out to the other CoC committees.</p> <p>The goal is to have committee meetings at the CoC meeting for convenience and not to add to an already heavy meeting schedule. Committee reports will be given at the start of the CoC meeting and then break out into committee meetings. Antoinette reminded the group that forming committees and scheduling committee meetings is a HUD requirement referred to in their application for funding. THHI’s role is to make sure that the CoC is in compliance and competitive on a national level to receive current and new funding. Committees allow the community – those doing the work on the ground – to give feedback to those making final decisions making input from committee meetings extremely important.</p>
<p><b>5 Year Strategic Plan – Draft Review Sessions</b></p>	<p><b><u>Antoinette Hayes-Triplett (THHI)</u></b>  The week of February 8, 2016 consultant, Fred Spannus, will be at THHI to go over the Five Year Strategic Plan by sections. An email will go out shortly for those who would like to sign up for the opportunity to review and give feedback on the actual draft of the Plan. Make sure your voice is heard.</p> <p>Anticipated release of the final version of the Five Year Strategic Plan will be after the Point-In-Time Count in order the incorporate the findings from the PIT Count in the Plan.</p>
<p><b>Functional Zero</b></p>	<p><b><u>Antoinette Hayes-Triplett (THHI)</u></b>  The Veterans Focus Group is made up of The City, The County, THHI, Tampa Crossroads, St. Vincent de Paul and occasional guests such as the Tampa Police Dept., Hillsborough County Sheriff’s Office, Catholic Charities. The purpose of the focus group is to work on strategies to end Veteran homelessness. On December 31, 2015, the CoC’s application was submitted to the U.S. Interagency Council on Homelessness as reaching Functional Zero – meaning that the community has resources and plans in place to ensure that a Vet never sleeps on the streets again in Hillsborough County. The hard work ahead is continuing to implement those strategies and plans to reach actual zero.</p>

**Announcements**

The biggest gap in reaching this goal is affordable housing. The County Commissioners and the Mayor sent out a letter to landlords asking them for help in ending Veteran homelessness. In a matter of two (2) days, 30 landlords responded with a total of 60 units offered for Housing Specialists to evaluate whether the units meet the criteria for affordable housing. The next goal is a Telethon to do more landlord recruitment in locating more housing.

What is being done for Veterans will hopefully transcend to the other sub-populations such as the Chronic Homeless, Youth and Families in order to really reduce the number of people sleeping on the streets in the City of Tampa and Hillsborough County.

**Kevin Baker (Florida Dept. of Health)** – Kevin who also serves as the Chair of the Community Health and Homeless Shelters Support Group announced that they are now meeting on a quarterly basis. The CHHS Support Group will have their first meeting January 21, 2016 – 10:00 a.m.-11:30 a.m. – Metropolitan Ministries’ Miracle Place. Kevin also distributed literature and invited attendees with questions about the Support Group to see him at the end of the meeting.

**Tampa Family Health Centers** – A mobile medical bus will offer free doctors’ exams for the homeless and those with no insurance. Hillsborough County Health Applications will also be taken. Each week the medical bus will be at the following locations:

Mondays – Trinity Café – 2801 N. Nebraska Ave., Tampa 33602

Tuesdays – Metropolitan Ministries – 2002 N. Florida Ave., Tampa 33602

Wednesdays – Faith Café – 1340 N. Clearview Ave., Tampa 33607

Thursdays – Salvation Army – 1514 N. Florida Ave., Tampa 33602

Friday – First Baptist Church – 302 W. Kennedy Blvd., Tampa 33606

**Angela Thomas (Hillsborough County Public Schools)** – Their Health Center for Transition Program is receiving a lot of referrals for housing. The point of contact for a student in need of housing is the school social worker. If you are working with a family not connected to a school, the Transition Program may be contacted at: 813.315.4357.

**Chris Walker (Connect To Protect Tampa Bay)** –As Community Coordinator thru USF Pediatric Infectious Diseases, Chris announced their 4<sup>th</sup> Annual HIV Research & Practice Symposium. Participation in the symposium offers an opportunity to showcase your agency’s department or program focused on HIV. There will also be a call for abstracts. The event will be held on Thursday, March 3, 2016 at the USF Marshall Student Center. For more information, Chris invited attendees to see him after the meeting.

**THHI** – Lesa Weikel announced that the Home 3 Program for Permanent Supportive Housing is diligently looking for chronically homeless individuals with a mental illness diagnosis. Prospective applicant’s chronic status must be documented according to HUD’s new definition regulation. Lesa invited attendees to see her or Melissa Powell at the end of the meeting who may have a client that qualifies for the Home 3 Program.

Cathy James reminded the CoC that agency fundraisers should be announced at the meetings in order for the membership to have the opportunity to give their support. Fundraiser announcements may also be sent to THHI to: [Weikel@THHI.org](mailto:Weikel@THHI.org).

	<p>Antoinette Hayes-Triplett announced that the County’s Request For Proposals for multi-family housing closes on January 19, 2016. Any funding received by THHI will piggy-back on the County’s application and working collectively with the organization awarded funding and the County, THHI will offer additional assistance to ensure available housing. If your agency is interested, be sure to submit your RFP by the deadline.</p> <p>When questioned as to the writing of support letters by THHI for an agency submitting an RFP, Antoinette stated that because THHI sits on the review panel to make sure that the CoC’s voices are heard, they do not write support letters unless it is at a State level.</p> <p>Antoinette announced that THHI has four (4) full-time positions to be filled: (3) Program Managers and (1) UNITY Systems Administrator. Resumes will be accepted until 2.15.16 and should be sent to Antonio at: <a href="mailto:ByrdA@THHI.org">ByrdA@THHI.org</a>.</p>
	<p>If your agency has an event and would like to have the flyer or information disseminated to the CoC, please email your event information to <a href="mailto:WeikelL@THHI.org">WeikelL@THHI.org</a>.</p> <p><b>Next CoC meeting: Thursday, February 4, 2016 – ACTS – 4612 N. 56<sup>th</sup> Street, Tampa 33610</b></p>
<b>ADJOURNMENT</b>	9:50 a.m.

Tampa Hillsborough County CoC Meeting  
January 7, 2016 Meeting Attendees

Last Name	First Name	Agency	Last Name	First Name	Agency
Abdelmunim	Abdelaziz	Catholic Charities	Maldonado	Allison	Salvation Army
Albadrani	Ali	Catholic Charities	McDonald	Daniel	Tampa Police Department
Baker	Kevin	Florida Department of Health	Morris	Chelsea	OCR
Banks	Alicia	Tampa Housing Authority	Newton	Desmon	Tampa Bay Academy of Hope
Batchelor	Cordel	Public Defender's Office	Pant	Anjali	DCF
Beharry	Siva	ECBSB	Pea	Cheryl	OCR
Belcher	Brian	Tampa Crossroads	Perez	Orlando	Tampa Homeless Outreach
Berger	Oliver	Kain LP	Peterson	Ashley	Stedman Clinical Trials
Boyer	Josh	HCSO	Pidgeon	Tyler	THHI
Brown	Thomas	Tampa Crossroads	Pondolfino	Joe	Gracepoint
Brown	Amanda	Tampa Housing Authority	Powell	Melissa	Mental Health Care, Inc.
Broy	Chelsea	Catholic Charities	Prendergast	Alice	DACCO
Burnett	Chanetta	Alpha House of Tampa	Pritchett	Barbara	THHI
Byrd	Antonio	THHI	Rogers	Maggie	Catholic Charities
Carr	Stephanie	Francis House	Ross	Beth	Blanket Tampa Bay
Casagni	Tammi	Alpha House	Ruelas	Mike	Tampa Crossroads
Cavanaugh	Diane	US Veterans Affairs	Sharpe	Dawn	Sharpe's Haven, Inc.
Chamberlain	Shirley	Homeless Advocate (Plant City)	Taylor	Willie	Osborne House
Clay	Stanley	Hillsborough County HVRP	Taylor	Theresa	Tampa Bay Academy of Hope
Culp	Ed	Rising Heroes	Thomas	Angela	HCPS-HELP Students in Transitions Program
Cupoli	Roseanne	The Spring of Tampa Bay	Triplett	Antoinette	THHI
Davis	Hayward	ACTS	Valdovinos	Cristina	Tampa Family Health Center
Everett	Sheila	Homeless Service	Wales	April	Hillsborough County
Fletcher	Cliff	HCSO	Walker	Chris	USF Health
Franklin	Lester	DOH	Watkinson	Julie	Hillsborough County
Froute de Domec	Beatrice	Catholic Charities	Watson	Regina	Camelot
Gorman	Douglas	DACCO-CHSC	Weikel	Lesa	THHI
Greene	Tamara	The Spring of Tampa Bay	Wynn	Ashley	Project Return
Gutierrez	Anola	Bay Area Legal Services	Young	Jennifer	Metro Ministries
Hall	Leisa	Salvation Army			
Harmon	Holly	The Salvation Army			
Harper	Jacquelyn	Bread of Life, Inc.			
Harris	Danielle	Northside			
Henderson	Kayon	City of Tampa			
Holder	VanRossi	Tampa Bay Academy of Hope			
James	Cathy	THHI			
Johnson	Lauren	Wellcare			
Johnson	Noel	Project-Link			
Johnson	Sharon	VOA			
Krager	Stephanie	Hillsborough County Sheriff's Office			
Lambert	Lauren	Catholic Charities			
Lewis	Jylmarie	Hillsborough County - Health Department			
Lopez-Walker	Joanna	Tampa Housing Authority			