

# FY2016 HUD-CoC Program Competition- Checklist for Documents to Submit

Project Name: \_\_\_\_\_

Applicant or Subrecipients Agency Name: \_\_\_\_\_

- PDF of the completed e-snaps renewal application, including
  - Non-profit documentation
  - SF-424 Supplement
  - Documentation of Applicant and Sub-recipient Eligibility
  - Form HUD-2880
  - SF-LLL
  - Applicant Code of Conduct
  - Form HUD-50070 (Required all)
  - Other as Required by HUD
  
- APR for the projects most recently ended grant term
  
- Written documentation of Match Provided for most recently ended grant term
  
- Completed Housing First/Low Barrier Questionnaire
  
- Completed Project Performance Scorecard, including
  - Data Completeness Report Card from UNITY for the most recent ended grant term
  - UNITY/HMIS Report 0323 – Project Demographics – Tab D
  - Project’s eLOCCS account of the General, Budget, and Vouchers tab
  
- Copies of project’s written match and leverage commitment letters for renewal application
  
- Agency’s most recent IRS 990, as submitted to the IRS
  
- Agency’s most recent Audit Report and Auditor’s Management Letter
  
- List of current board members and their affiliations
  
- Signed, MOU’s, as applicable