

THHI – 2018 UNIVERSAL RFP – FY18 CoC Competition New/Expanded Project Scoring Criteria

Project Applicant: _____ Name of Project: _____

Category Type: New Expansion (Project to be expanded is: HUD-CoC Funded Non-HUD-CoC Funded)

(NOTE: Projects selected for DV Bonus can NOT be an expansion of a project that is currently HUD-CoC Funded)

Type of Project: PH-PSH PH – RRH TH-RRH SSO-CE

Target Population: Chronic DedicatedPlus Families with Children Unaccompanied/Parenting Youth DV Survivors

PROJECT PROPOSAL SCORING

Please enter your score for each scoring criteria based on the project proposal. While most scoring factors are related to specific Parts, Sections and Questions of the CoC Program Competition New Project Application questions, reviewer may consider all elements of the proposal to determine score for each item. Please use only whole and half points.

Scoring Factor	Scoring Description/Notes	Points Available	Points Given
1. Housing First/Low Barrier Questionnaire Score	Housing First/Low Barrier access to needed services is a proven best practice. If form is altered/changed/has additional information added by the Applicant, the score = "0"	0-24 Points = Enter Score From Submitted Housing First/Low Barrier Questionnaire	
2. Project proposal describes how the project will help improve the performance of the community's overall system, fills a gap/need within our system and <u>move the community forward</u> in achieving HUD and CoC priorities and goals to make homelessness rare, brief and non-recurring in our CoC.	Using all application content, the project addresses the needs of one or more of the identified priorities, goals and/or overall system performance	<p>Clearly describes how the proposed project helps move the community forward to making homelessness rare, brief and non-recurring by achieving HUD and CoC priorities and goals.= 10 pts.</p> <p>Somewhat describes how the proposed project helps move the community forward to making homelessness rare, brief and non-recurring by achieving HUD and CoC priorities and goals = 5 pts.</p> <p>Does not or vaguely describes how the proposed project helps move the community forward to making homelessness rare, brief and non-recurring by achieving HUD and CoC priorities and goals = 0 pts.</p>	

<p>3. Project Description – Overview: Describes the overall scope of the project including the clients to be served, which services will be provided and how they will be provided, and process for quickly assisting clients into permanent housing</p> <p><i>(Using Application Part 3, sections B and C; Part 4, sections A and B)</i></p>		<p>Clearly and in detail describes the overall scope of the project including the clients to be served, which services will be provided and how they will be provided, and process for quickly assisting clients into permanent housing = 3 pts.</p> <p>Describes, but lacks important details, the overall scope of the project including the clients to be served, which services will be provided and how they will be provided, and process for quickly assisting clients into permanent housing = 1 pts.</p> <p>Vaguely or inadequately describes, the overall scope of the project including the clients to be served, which services will be provided and how they will be provided, and process for quickly assisting clients into permanent housing = 0 pts.</p>	
<p>4. Project Description – Client Demographics/Target Populations: Describes the project’s proposed populations to be served, including identifying targets, and information demonstrating an understanding of the needs of the clients they propose to serve.</p> <p><i>(Using Application Part 5, sections A, B and C; may also use information in Parts 3 and 4)</i></p>	<p>Target = serve at least 75 percent of the household type / sub-populations they indicate are the project’s “target</p>	<p>Clearly defines the target demographics of the individuals/households to be served with details that demonstrates an understanding of the needs of those they propose to serve = 3 pts</p> <p>Adequately defines the target demographic, but lacks some detail to demonstrate a full understanding of the needs of those they propose to serve = 1 pt.</p> <p>Vaguely defines the target demographic, does not demonstrate an understanding of the needs of those they propose to serve = 0 pts</p>	
<p>5. Project Description – Project Performance Outcomes: Outcomes are the primary way for projects to demonstrate effectiveness and impact in effectible ending homelessness.</p> <p><i>(Using Application Part 3, section B, question 1)</i></p>	<p>Outcomes should be based on client accomplishments and not on the number of services/activities provided to an individual/household; demonstrate a positive impact on overall system performance</p> <p>Narrative should include the following Outcomes for all project types except SSO-CE. The standard being implemented for our CoC system is indicated in parenthesis.</p> <ul style="list-style-type: none"> Percent of participants/households that will exit to a permanent housing situation (80%) 	<p>Outcomes are concise, identified and measurable outcomes that can positively impact overall system performance and are not based on number of activities/services = 5 pts</p> <p>Outcomes are adequate, but not concise, included some that are based on number of activities/services, and adequately shows positive impact on overall system performance = 3 pts</p> <p>Outcomes are all based on number of services/activities provided, outcomes are vague, and/or do not demonstrate a positive impact on overall system performance = 0 pts</p>	

	<ul style="list-style-type: none"> • <i>Average Length of time from project enrollment to permanent housing placement (60 days or less)</i> • <i>Percent of adult participants that have increased Earned Income from entry to exit, or entry to end of grant term (10%)</i> • <i>Percent of adult participants that have Increased Total Income from entry to exit, or entry to end of grant term (25%)</i> 		
<p>6. Budget <i>(Using Application Part 6)</i></p>	<p>The Budget information in Part 6 describes/explains the Project’s funding request including costs in appropriate eligible categories, quantity and description details are thorough, and project is feasible.</p>	<p>Budget Information is detailed, clear and complete; aligns with the project descriptions, presents a feasible project = 5 pts.</p> <p>Budget Information adequately provides necessary information for eligible costs, adequately aligns with the project descriptions, adequately presents a feasible project = 2.5 pts.</p> <p>Budget information includes ineligible costs, vague details, missing key information to support project description and/or does not present a feasible project = 0 pts.</p>	
<p>7. Match Commitment <i>(Using Application Part 6, questions 6I and 6J)</i></p>	<p>CoC Program requires a 25% match of the entire funding award (including admin) for all project types, except PH-PSH Leasing.</p> <p>PH-PSH Leasing project’s match is 25% of grant award, minus leasing budget line.</p> <p>The CoC Program allows for ‘program income’ to be used for match.</p>	<p>Detailed, clear and complete match commitment documentation as required by HUD that indicates the applicant understands match and will be able to provide required project match = 3 pts.</p> <p>Demonstrates a basic understanding of match, however the match commitment documentation does not meet HUD’s requirements, and/or indicates the applicant may have difficulty providing necessary match = 1.5 pts.</p> <p>Vague, missing required commitment documentation required by HUD and/or does not demonstrate an understanding of eligible match and/or the ability to provide required project match = 0 pts.</p>	

<p>8.Organization’s Capacity and Experience: History of addressing the needs of and providing services to low income households who are homeless, formerly homeless or at risk of becoming homeless.</p> <p><i>(Using Application Part 2, questions 1, 2 and 3 as related to Subrecipient experience)</i></p>	<p>Extensive or high history/experience is defined as 8+ years</p> <p>Some History/experience is defined as 4 to 7 years</p> <p>Minimum or No History/Experience is defined as less than 3 years</p>	<p>Extensive history in addressing the needs of and providing services to low income households who are homeless, formerly homeless or at risk of becoming homeless = 2 pts.</p> <p>Some history in addressing the needs of and providing services to low income households who are homeless, formerly homeless or at risk of becoming homeless = 1 pt.</p> <p>Minimum history in addressing the needs of and providing services to low income households who are homeless, formerly homeless or at risk of becoming homeless = 0.5 pts.</p>	
<p>9.Organization’s Capacity and Experience: Experience of operating at least similar projects, including performance outcome data from similar programs operated by the organization that shows the effects of the services provided</p> <p><i>(Using Application Part 2, questions 1, 2 and 3 as related to Subrecipient experience)</i></p>	<p>Extensive or high history/experience is defined as 8+ years</p> <p>Some History/experience is defined as 4 to 7 years</p> <p>Minimum or No History/Experience is defined as less than 3 years</p>	<p>Extensive experience with operating similar projects (, with documented data performance outcomes to substantiate high performance positive outcomes = 2 pts.</p> <p>Some experience with operating similar projects with documented data performance outcomes, however outcomes are below average = 1 pt.</p> <p>Minimum little experience in operating similar projects and/or does not have data documenting positive outcomes and/or data outcomes indicate poor performance = 0.5 pts.</p>	
<p>10. Organization’s Capacity and Experience: Federal, state, and/or local government grant experience and capacity of the organization and person(s) responsible for administering the project and overseeing all compliance requirements</p> <p><i>(Using Application Part 2, questions 1, 2 and 3 as related to Subrecipient experience)</i></p>	<p>Extensive or high history/experience is defined as 8+ years</p> <p>Some History/experience is defined as 4 to 7 years</p> <p>Minimum or No History/Experience is defined as less than 3 years</p>	<p>Extensive experience with government grants with high staff experience in project administration and compliance requirements = 2 pts.</p> <p>Some experience with government grants with some staff experience in project administration and compliance requirements = 1 pt.</p> <p>Minimum or no experience with government grants and staff has minimum/no experience in project administration and compliance requirements = 0 pts.</p>	

<p>11. Agency Compliance</p> <p><i>(THHI Finance Staff will review submitted Audit and provide data/info for this scoring criteria)</i></p>	<p>Using the provided Financial Audit including Supplementary Information and Other Reports and The Management Letter</p>	<p>No deficiencies = 2 pts.</p> <p>Technical/Corrected = 1.5 pts.</p> <p>1 unresolved finding = 1 pt.</p> <p>2+ unresolved findings = 0 pt.</p>	
<p>12. Overall proposal Presentation</p>	<p>The overall presentation of the proposal – formatting, content, flow of narratives, adherence to RFP instructions – demonstrates attention to detail and quality</p>	<p>Presented in a detailed, concise organized manner that was easy to understand and review = 1 pt.</p> <p>Lacked attention to detail and overall organization of information making it difficult for the reviewer(s) to locate information needed to complete scoring = 0 pts.</p>	
<p>13. Applicant is an “Active” Member of the Continuum of Care as defined in the Tampa/Hillsborough County CoC Governance Charter.</p>	<p>THHI will provide Membership Attendance Record for the past 12 months (July 2017 to June 2018)</p>	<p>Yes = 1 pt.</p> <p>No = 0 pt.</p>	
<p>14. Applicant has at least 1 staff member <u>regularly</u> participating on at least 1 of the CoC Committees</p>	<p>THHI will provide CoC Committee Attendance tracking for the past 12 months (July 2017 to June 2018)</p>	<p>Yes = 1 pt.</p> <p>No = 0 pt.</p>	
<p>15. Applicant agency has a leadership role in the Tampa/Hillsborough County CoC as evidence by at least 1 of the agency’s paid staff serving as chair or co-chair of a CoC Committee.</p>	<p>THHI will provide a list of all CoC Committee Chairs and Co-Chairs with their corresponding agency for the past 12 months (July 2017 to June 2018)</p>	<p>Applicant Staff Member Chairs or Co-Chairs a Committee = 1 pt.</p> <p>Applicant Staff member does NOT Chair or Co-Chair a committee = 0 pts.</p>	
<p>16. Applicant’s HMIS participation</p> <p><i>THHI staff will provide list of agency’s actively entering data.</i></p>	<p>Applicant agency actively enters data into HMIS as defined as having entered data within the past 90 days (inclusive of any/all of applicants projects using HMIS)</p> <p><i>DV providers prohibited from entering into HMIS will receive maximum points</i></p>	<p>Applicant actively enters data in HMIS = 1 pts.</p> <p>Applicant is an HMIS partner agency but is not actively entering data = 0.5 pt.</p> <p>Applicant is a non-DV provider and is not a current HMIS partner = 0 pts.</p>	
<p>17. Applicant's Overall HMIS Data Completeness (Quality)</p>	<p>All HMIS projects are required to maintain satisfactory completeness (quality). If the applicant has current HMIS projects, all current</p>	<p>Number of Categories with greater than 10% missing data:</p> <p>0 = 2 points</p>	

<p><i>THHI staff will provide Data Completeness Results to the scorers. The time frame for Reports will be 10/1/16 to 9/30/17</i></p>	<p>projects will be used to determine the Agency's overall data completeness (quality).</p> <p><i>DV providers prohibited from entering into HMIS will receive maximum points</i></p>	<p>1-2 = 1 point 3+ = 0 points</p> <p>Applicant is a non-DV provider and does not have a currently operating projects that are entering data into HMIS = 0 points</p>	
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Maximum Points Possible: 68

Total Points Awarded: _____

Reviewer's Overall Observations/Concerns:

Reviewer's Name: _____ Reviewer's Signature: _____ Date Reviewed: _____